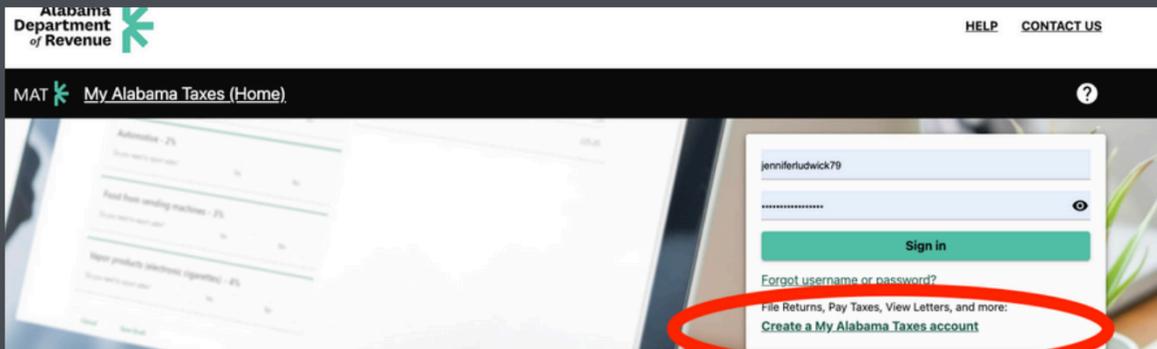


How to Setup a New Account

Donor Instructions

1

- Go to myalabamataxes.alabama.gov
- Click Create a MY Alabama Tax account.



- Enter your name, SS#, and the Alabama Adjusted Gross Income (AGI)
 - The AGI is found on line 10 of your Alabama Tax Return - Form AL 40
 - Federal Tax Return AGI will not work.

2

Choose a username, password, SECRET QUESTION, and SECRET ANSWER.

- Please keep your username and password safe for next year.

3

For your first MAT system login, you'll receive an authorization code via email or text.

4

Return to myalabamataxes.alabama.gov to log in and make your donation to RSI.

If you encounter any problems, please contact Jennifer Ludwick at jennifer@renaissancescholarships.org or 251-533-0492.

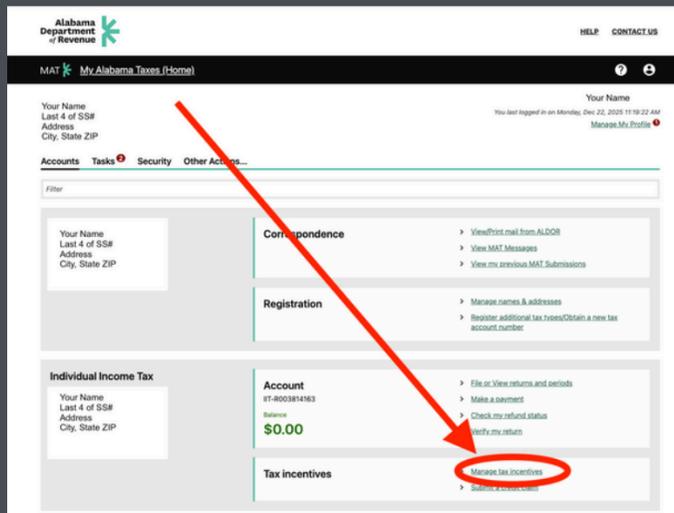


How to Claim Your Tax Credit

Donor Instructions

1 Log into myalabamataxes.alabama.gov

2 Scroll down to **Tax Incentives** and select Manage Tax Incentives.



3 This takes you to the page titled 'Tax Incentives'.

- Under the box labeled Scholarship Granting Organization Credit, select **Report a donation to an SGO** (Scholarship Granting Organization).

4 The next page will be titled 'Report an SGO Donation.'

- Enter the required individual or company information on the left side of the page.
- On the right side, under Donation Information - SGO Name select **Renaissance Scholarships, Inc.**,
- Complete the remaining fields.

5 Read and Agree to the Terms.

- Print your Confirmation Page.

6 Mail your donation within 30-days.

- Renaissance Scholarships, Inc.
3800 Colonnade Parkway Ste 430
Birmingham, AL 35243

7 Once RSI receives your donation, Your Tax Credit is Claimed!

- You will receive a Confirmation Letter from RSI and Alabama Department of Revenue (ALDOR).